

**FRIENDS OF THE BARABOO PUBLIC LIBRARY
ADVOCACY, FUNDRAISING, VOLUNTEERISM
BOARD MEETING MINUTES**

Tuesday, September 8, 2020 - 6:00 pm

<https://meet.google.com/hwt-mnyt-acu>

- I. Call to order**-Meeting was called to order at 6:13 p.m.by Board President Sara Roltgen with Pat Shear as Recording Secretary. Others attending were Jessica Bergin, Anne Horjus, Emily Olson and Aimee Schulz.
- II. Review of agenda**-Motion to amend the agenda to add item IX. F. 2021 Friends of the Baraboo Public Library Budget, made by Emily Olson, seconded by Anne Horjus. Motion passed.
- III. Approval of August 11, 2020 minutes**-Motion to approve the minutes as written made by Jessica Bergin, seconded by Aimee Schulz. Motion passed.
- IV. Treasurer's Report**-Monthly report was sent by email prior to the meeting. There has been no response on the sales tax question.
- V. Correspondence and new memberships**-None.
- VI. Director's report**-Jessica has been working on budgets for the library and the Friends. She has met with architects to discuss interior design of the library's remodel project.
- VII. Special committee reports**
 - A. Music with Friends**-Nothing scheduled. The library is sponsoring a concert at Ochsner's Park on September 19th. Aimee Schulz has volunteered to help with the Music with Friends committee.
 - B. Book sale**-Lena has not mentioned any concerns or needs at this time. We will need to find a location for a May 2021 sale since the construction project will prohibit the sale being held at the library. Emily Olson volunteered to help with the Book Sale committee.
 - C. Books for Newborns**-Ribbon and 90 books have arrived. Pat Shear is working on wrapping the book bundles.
- VIII. Unfinished Business**
 - A. Library needs/usage – Bookmobile**-Aimee reported on the use of a bookmobile in Wisconsin Dells. Discussion held on value of having a library use vehicle. One could be used for book delivery, off site programming, school visits, parade participation, etc. No decision made at this time on a purchase.

B. Weeding/outdoor care of library areas-Sara will try again to contact the U.W. Extension office regarding volunteers to help with this.

IX. New business

A. Volunteer Recognition-Due to Covid concerns, it is not advisable to hold the usual luncheon. The library staff has suggested hand written thank you notes to accompany Baraboo Area Chamber bucks for each of the 30-50 volunteers. No motion necessary since this will come from funds already approved.

B. FBPL printed items and library name change-The name change will not take place until the construction is completed. Any brochure printing we need to do for the time being will not need changes.

C. Request for Gail's retirement-We have a request for funds to go toward Gail Johnson's retirement picnic. Motion to give \$75.00 towards Gail Johnson's retirement picnic made by Jessica Bergin, seconded by Emily Olson. Motion passed.

D. Approval of disbursement requests-

\$303.98 Midwest Tape – Locking DVD cases for Adult Department

\$303.96 – Ingram Library Services - Books for Newborns

E. Next meeting: Tuesday, October 13, 2020, 6:00 pm

F. 2021 Friends of the Baraboo Public Library Budget-Discussion on the proposed budget presented by Jessica. Amounts have been lowered to compensate for our decision to forego a big fundraising campaign this year. Motion to accept the budget as written made by Emily Olson, seconded by Pat Shear. Motion passed.

X. Adjournment-Meeting adjourned at 7:25.p.m.

Pat Shear – Meeting Minutes Recorder
September 10, 2020